

**Trip Cancellation/Interruption/Delay/Missed Connection/Single Occupancy Supplement –
CLAIM NOT CAUSED BY A MEDICAL EVENT**

The following document types are supported: PNG, .JPEG, .JPG, .PDF, .DOCX, .DOC, .XLSX, .XLS, .GIF, .TIFF, .TXT.

1. **Travel Itinerary:** Complete copy of official travel itinerary which lists names of travelers, dates of travel, cost of fare which is issued from your travel agent, online booking website, Common Carrier, or Lodging. (i.e. flight schedule, hotel confirmation, and/or tour/cruise itinerary)
2. **Proof of payment(s) for the trip:** i.e. itemized travel invoice, e-ticket or paper ticket, hotel charges, service fees, and other accommodation expenses or credit card statements. Vouchers or travel credits are not considered proof of payment.
3. **Confirmation of the reason:** Confirmation of the reason for the Trip Cancellation, Interruption, Delay, or Missed Connection. (i.e. Common carrier cancellation or delay notices, news articles describing loss or event, or documentation confirming any other non-medical cause of loss, etc.)
4. **Cancellation letter from Travel Supplier:** Cancellation letter from tour operator/agency/carrier (with cancellation policies).
5. **Travel Supplier Penalty Terms:** Penalty terms from the affected travel company, carrier, lodging, or other provider.
6. **Documentation showing any refunds, if applicable.**
7. **Additional/out of pocket expense receipts:** Receipts for any additional/out of pocket expenses incurred as a result of the delay. ^{*(a)}
8. **Copy of Government Issued Photo Identification**

^{*(a)} **Note:** Reimbursement of same is limited by policy terms and conditions.